



SPRINGFIELD

NEBRASKA

CITY COUNCIL AGENDA

Tuesday, November 18, 2025, at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the November 4, 2025, Council Meeting
2. Approve Claims
3. Approve Treasurer's Report

REGULAR AGENDA

1. Approve Dan Craney's absences from the September 16, October 6, October 7, October 21, and November 4 City Council meetings as excused
2. Consider approval of **Ordinance No. 1215** amending Springfield Municipal Code §3-209 Municipal Sewer Department; Installation Expense
3. Consider approval of cost estimates for nuisance abatement at 285 N. 2nd Street (Lots 3 and 4, Block 3, Springfield Addition to the City of Springfield, Sarpy County, Nebraska)
4. Consider approval of a quote from Municipal Supply, Inc. to upgrade the meter reading software from Neptune N SIGHT to Neptune 360 AMR SaaS

5. Consider approval of a quote for the purchase of a concrete breaker chisel for the street department
6. Consider approval of a quote for electrical work associated with the electronic sign
7. **Tabled November 4, 2025.** Consider approval of a bid for the purchase of a UTV or golf cart for community events and City Hall staff use
8. Consider a proposal and agreement from Andie Ledenbach to serve as the city's Community Events Coordinator beginning January 1, 2026
9. Consider approval of Jody Baughman's 6-month review and proposed merit increase

DEPARTMENT REPORTS

1. Water & Sewer Department – Mike Neitzel
2. Library & Community Building – Michael Herzog
3. Parks Department – Kacie Murtha
4. Street Department – Dan Craney
5. Mayor's Report – Bob Roseland
6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 p.m. on Tuesday, November 18, 2025, at City Hall. Present were Mayor Bob Roseland; Council Members: Mike Neitzel, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was

available for review and indicated the location of such copy posted in the room where the meeting was being held.

Consent Agenda

Motion by Herzog, seconded by Murtha, to approve the Consent Agenda. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Check #	Account ID	Account Description	Name	Debit Amount
General				
50417	7200-10-10	Dues-Gen	League of Nebraska Municipalities	100.00
50419	7200-10-10	Dues-Gen	Nebraska Municipal Clerks Association	100.00
EFTPS	7045-10-10	Prof Svcs-Tech Support-Gen	Sage Software	5,846.00
EFTPS	7270-10-10	Insurance-Gen	Nebraska Assigned Risk Pool	337.11
			Total	6,383.11
Sales Tax				
50414	9176-15-10	Soccer Fields-City SlsTax	Confluence, Inc	20,139.75
50416	9089-15-10	Community Events-SlsTax	Sign Genie HMH LLC	404.42
50422	9089-15-10	Community Events-SlsTax	Springfield Ace Hardware	31.96
			Total	20,576.13
Library				
EFTPS	7270-20-10	Insurance-Lib	Nebraska Assigned Risk Pool	177.35
			Total	177.35
Park				
EFTPS	7270-30-10	Insurance-Prk	Nebraska Assigned Risk Pool	458.89
			Total	458.89
Soccer Complex				
EFTPS	7270-35-10	Insurance-Scr	Nebraska Assigned Risk Pool	458.89
			Total	458.89
Community Building				
EFTPS	7270-40-10	Insurance-CommBldg	Nebraska Assigned Risk Pool	164.17
			Total	164.17
Water				
50418	8030-50-20	Supplies-Wtr	Municipal Supply	1,717.86
50420	7260-50-20	Printing-Wtr	Storey Kenworthy/Matt Parrott	496.02
50423	7330-50-20	Telephone-Wtr	Verizon Wireless	20.01
50423	9155-50-20	GIS-Wtr	Verizon Wireless	8.64
EFTPS	7270-50-20	Insurance-Wtr	Nebraska Assigned Risk Pool	247.41
			Total	2,489.94
Sewer				
50415	8150-60-30	R&M Vehicle-Swr	Copple Chevrolet-GMC, Inc.	1,280.24

50420	7260-60-30	Printing-Swr	Storey Kenworthy/Matt Parrott	417.84
50421	7083-60-30	SCCWWA User Fees-Swr	Sarpy County & Cities Wastewater Agency	86,232.31
50423	7330-60-30	Telephone-Swr	Verizon Wireless	20.01
50423	9155-60-30	GIS-Swr	Verizon Wireless	8.63
EFTPS	7270-60-30	Insurance-Swr	Nebraska Assigned Risk Pool	484.22
			Total	88,443.25
Street				
50423	7330-70-40	Telephone-Str	Verizon Wireless	20.01
50423	9155-70-40	GIS-Str	Verizon Wireless	8.63
EFTPS	7270-70-40	Insurance-Str	Nebraska Assigned Risk Pool	257.23
			Total	285.87
			Grand Total	119,437.60

The City Treasurer reported a balance on hand of \$15,905,345.08 in cash assets; Prestige Treasury, \$212,484.43; Prestige Bond, \$1,458,926.82; Keno Community Betterment, \$565,945.49; Keno Progressive Jackpot, \$50,000.00; Water Deposit Savings, \$4,284.05; Refundable Deposits Savings, \$1,250.74; Water Tower Savings, \$422,156.30; Sewer Restricted, \$421,535.76; Water Capital Facilities Fees, \$183,214.05; Sewer Capital Facilities Fees, \$1,212,561.55; City Sales Tax, \$1,185,846.80; City Sales Tax-Sweep, \$34,584,093.97; Money Market Library Bricks, \$988.89; Government Securities, \$125,508.87; Library Savings-Estate Donation, \$1,664.76; Pinnacle Bank-ASIP, \$2,756,479.19; Time Certificates as follows: Bond, \$85,555.16; Tower, \$64,511.89; Water, \$139,131.41; Library Restricted, \$34,806.63; Cash Receipts, \$3,329,672.63; Cash Disbursements, \$284,340.73.

Regular Agenda

Agenda Item 1. Motion by Herzog, seconded by Murtha, to accept Dan Craney's absences from the September 16, October 6, October 7, October 21, and November 4 City Council meetings as excused. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None.

Agenda Item 2. Council Member Murtha introduced **Ordinance No. 1215** entitled:

AN ORDINANCE OF THE CITY OF SPRINGFIELD, NEBRASKA TO AMEND SPRINGFIELD MUNICIPAL CODE CHAPTER 3, ARTICLE 2, SECTION 3-209; TO HARMONIZE WITH STATE LAW; TO REPEAL CONFLICTING ORDINANCES AND SECTIONS; AND TO PROVIDE AN EFFECTIVE DATE

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Neitzel seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted AYE: Neitzel, Herzog, Murtha, Craney. The following voted NAY: None. The following were ABSENT: None. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for

consideration of said ordinance. Said ordinance was then read by title and thereafter Council Member Neitzel moved for final passage of the ordinance, which motion was seconded by Council Member Murtha. The Mayor then stated the question "Shall Ordinance No. 1215 be passed and adopted?" Upon roll call vote, the following Council Members voted AYE: Neitzel, Herzog, Murtha, Craney. The following voted NAY: None. The following were ABSENT: None. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the ordinance to be published or posted as required by law and as provided therein. A true, correct and complete copy of said ordinance is as follows:

ORDINANCE NO. 1215

AN ORDINANCE OF THE CITY OF SPRINGFIELD, NEBRASKA TO AMEND SPRINGFIELD MUNICIPAL CODE CHAPTER 3, ARTICLE 2, SECTION 3-209; TO HARMONIZE WITH STATE LAW; TO REPEAL CONFLICTING ORDINANCES AND SECTIONS; AND TO PROVIDE AN EFFECTIVE DATE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SPRINGFIELD, NEBRASKA:

Section 1. That Chapter 3, Article 2, Section 3-209 of the Springfield Municipal Code is amended to read as follows:

§3-209 MUNICIPAL SEWER DEPARTMENT; INSTALLATION EXPENSE.

The customer, upon approval of his application for sewer service, shall pay to the Maintenance Superintendent a tap fee which shall compensate the Municipality for the expense of processing his application and tapping the sewer main. ~~The Superintendent, in his discretion, may direct the customer to hire a licensed plumber to tap the main.~~ *Only a licensed plumber by the State of Nebraska or otherwise certified to do such work by another Nebraska governmental or regulatory agency shall tap the main.* The customer shall then be required to pay the expense of procuring the materials required as well as the services of a licensed plumber and shall pay all other costs of installation. (Ref. 18-503 RS Neb.)

Section 2. Any other ordinance or code section passed and approved prior to passage, approval, and publication or posting of this ordinance and in conflict with its provisions is repealed.

Section 3. This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

Passed and approved this 18th day of November 2025.

Robert Roseland, Mayor

(SEAL)

Attest: Barbara Henninger, City Clerk

Agenda Item 3. Council reviewed a bid from Leading Edge Lawn & Landscape for property cleanup services at 285 N. 2nd Street. Kathleen Gottsch, City Administrator, stated that their bid might change after they get onto the property, depending on what they find. Jeff Kallhoff, 12904 North Shore Drive, asked if this project could be done for community service hours. Gottsch stated that because it is on private property a Sheriff would be present, making it not suitable for community service hours. Motion by Neitzel, seconded by Murtha, to approve the bid from Leading Edge Lawn & Landscape in the amount of \$125.00 for mowing and trimming services for nuisance abatement at 285 N. 2nd Street. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 4. Gottsch stated that City Hall received a notice that our current meter reading software will no longer be supported at the end of 2025. The Neptune 360 AMR Saas is cloud based and can be used with a tablet, iPad or a cell phone. Motion by Murtha, seconded by Neitzel, to approve the quote from Municipal Supply, Inc. in the amount of \$3,356.00 to upgrade the meter reading software to Neptune 360 AMR Saas. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 5. Neitzel reported that he spoke with Chris Woodman, Maintenance Manager, regarding the need to purchase a concrete breaker chisel. This new unit would attach to the backhoe giving the maintenance department the ability to reach longer distances and/or reach deeper into holes to break out concrete safely. Gottsch stated that Woodman added up the past repair bills on our smaller chisel which added up to several thousand dollars. Motion by Neitzel, seconded by Murtha, to approve the bid from Murphy Tractor & Equipment, in the amount of \$13,550.00 to purchase a John Deere 2024 Furukawa F6, QT, Multibrand CRLR, Chisel. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 6. Gottsch reported that Woodman has requested bids for electrical work to be done in association with installation of the new electronic sign but has not received formal quotes yet. Motion by Neitzel, seconded by Herzog, to authorize Chris Woodman, Maintenance Manager, and Kathleen Gottsch, City Administrator, to approve the lowest bid upon receipt as long as it meets the specifications needed to complete the electrical work associated with the electronic sign. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 7. Neitzel stated that he looked at the existing equipment used at the soccer field and now understands the need for a unit for field maintenance. Neitzel still stands firm that he doesn't want a standalone vehicle for city staff and events. Herzog stated with the parks spread across town and adding the SID's in the future that he can see the need for an additional UTV but would like to see the cost of a two-seater.

Mayor Roseland left the meeting at 7:22 p.m.

Craney would like to see the cost of a two-seater UTV with doors, headlights and wipers. Neitzel questioned what city staff does for the events that would require a UTV. Andie Ledenbach, Events Coordinator, stated that she puts up event signage. With a UTV she can pull to the side of the road safely to place the signs around town. She also uses it to drive the parade route to make sure everything is closed down to traffic. After the parade the streets need to be safely reopened, and the signage picked up. There are many other tasks that are involved with each event depending on the type of event. Neitzel questioned why these tasks are left up to the city, specifically regarding the homecoming parade, and why someone from the school isn't taking more responsibility to complete the tasks needed. He feels they are taking advantage of the city.

Mayor Roseland returned to the meeting at 7:24 p.m.

Gottsch stated that the streets are the city's responsibility. The maintenance department is responsible for placing the cones and barricades along the parade route to ensure the safety of the community. Gottsch also noted that the city has a good working relationship with the school and that the two entities work together to put on the event. Murtha stated that although a golf cart is a cheaper option, she understands that a UTV would be better for park access for the maintenance staff and also requested a quote for a 2-seater UTV. Motion by Herzog, seconded by Neitzel, to table agenda item 7, regarding approval of a bid for the purchase of a UTV or golf cart for community events, until the December 2, 2025, Council meeting. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Herzog, seconded by Murtha, to move agenda items 8 & 9, regarding Andie Ledenbach's proposal to serve as Community Events Coordinator, and Jody Baughman's 6-month review, to executive session. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Department Reports

Agenda Item 1. Neitzel reported he spoke with Heath Shemek, Water/Sewer Operator, and that the majority of fire hydrants have been flushed. Shemek will be putting together a plan for regularly hydrant inspection and flushing. Neitzel noted that the city engineer pulled a sample for a compaction test in the alley adjacent to the Post Office. If the compaction test passes, the city crew will begin pouring back 2nd Street.

Agenda Item 2. Herzog reported the library book sale has been successful and it is still going on. The library's winter programs are in full swing and going well.

Agenda Item 3. Murtha reported Tyler Holdorf, Parks Director, has been helping with street projects and the parade float.

Agenda Item 4. Craney reported Chris Woodman, Maintenance Manager, and Bryan Cherry, Streets Superintendent, will be pouring the corner of 2nd & Cedar Streets this week.

Agenda Item 5. Mayor Roseland reported he has a SCCWWA meeting tomorrow.

Agenda Item 6. Gottsch asked for thoughts or comments on the placement of the banner sign on Main & Railroad Streets, as the future placement of the electronic sign. Murtha stated that the location is good. Herzog also stated he is ok with the location. Gottsch stated the annual soup supper, parade of lights and tree lighting is next Monday.

Neitzel stated that he has been contacted by concerned residents regarding the car parts and items collecting on the property at 3rd and Main Streets. He requested city staff mail a letter to the owner directing them to remove the nuisances.

Public Comment

Kallhoff inquired about maintenance responsibilities for city ballparks specifically Buffalo Park where the Legion baseball team plays. Murtha stated that it is a team effort and we are in the process of drafting a formal agreement between the city, school and Legion baseball. Gottsch stated that the city owns the property and maintains the outfield. The Legion and school district maintain the infield. Any improvement requests need to go to City Council for approval and the school needs to determine any Title IX issues. Kallhoff asked about consideration of new dugouts. Gottsch stated a project like this would be a three-way cost split. Gottsch added that the city is responsible for the basic function of the field, but is not required to go above and beyond to offer the best.

Executive Session

Motion by Herzog, seconded by Murtha, to enter into executive session at 7:47 p.m. for the purpose of personnel matters. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Herzog, seconded by Neitzel, to leave executive session at 8:11 p.m. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 8. Motion by Murtha, seconded by Herzog, to approve Andie Ledenbach to serve as the city's Community Events Coordinator beginning January 1, 2026, at \$750.00/month. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Agenda Item 9. Motion by Neitzel, seconded by Craney, to give Jody Baughman, Utility Billing Clerk, a 2.5% 6-month merit increase. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Adjournment

Motion by Herzog, seconded by Murtha, to adjourn. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 8:13 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on November 18, 2025; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Barbara Henninger
City Clerk

Robert Roseland, Mayor

Date

Barbara Henninger, City Clerk

Date